



CIVIL SERVICES OFFICERS' INSTITUTE (CSOI)

TRUSTED VENUE FOR GOVERNMENT & INTER-DEPARTMENTAL EVENTS



WWW.CSOI.IN



About CSOI

The Civil Services Officers' Institute (CSOI), New Delhi, is a premier institution offering world-class infrastructure. Strategically located in the heart of Lutyens' Delhi, CSOI operates from its Vinay Marg and KG Marg facilities, providing unmatched accessibility and prestige. With state-of-the-art amenities, secure accommodations, and professional support services, CSOI creates the ideal environment for policy exchange, inter-departmental collaboration, and national-level conferences.



Types of Events Hosted

- Ministerial & departmental conferences
- Workshops & training sessions
- International & inter-governmental delegations
- Award ceremonies & cultural evenings
- Farewell/reception functions for dignitaries

Services Provided

- End-to-end event planning & logistical support
- Catering with customised menus designed to meet official protocols.
- Protocol & guest handling for visiting dignitaries
- Full proof security arrangements

AV & Technical Support

- Advanced audio-visual projection, digital displays & sound systems
- Facilities for live streaming, hybrid meetings & media coverage
- On-site technical team for smooth execution of official programs



Auditorium

The CSOI Auditorium provides an eminent venue for ministerial events to include conferences, seminars, policy announcements and cultural programs. It is equipped with state-of-the-art lighting, sound and projection systems to ensure high-quality proceedings. With refined seating arrangements and a well-appointed stage, the auditorium is ideally suited for official delegations and distinguished events.



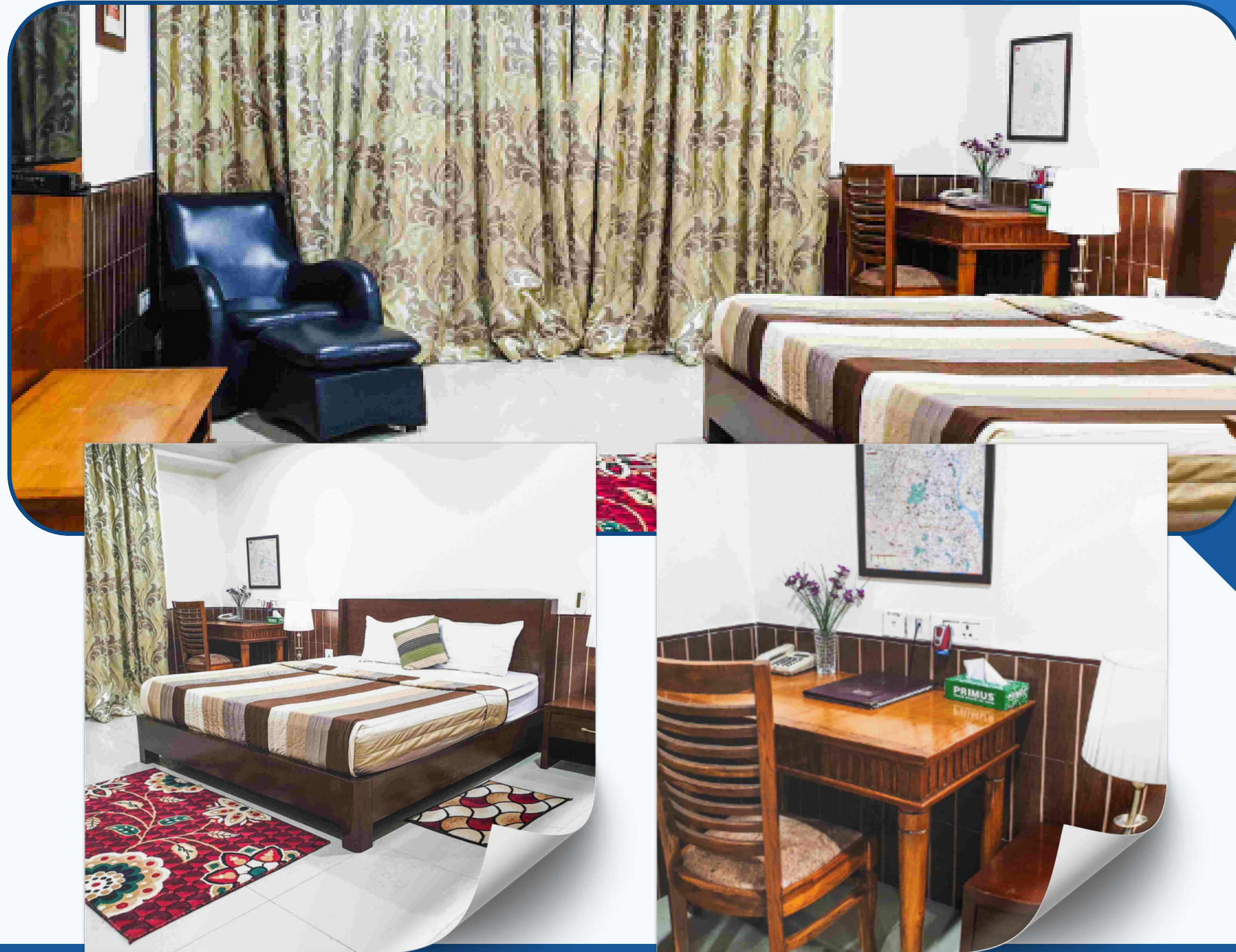
Conference & Meeting Halls

The Conference Halls offer versatile spaces for ministerial workshops, interactive sessions, departmental reviews and high-level meetings. Equipped with high-speed internet and modern audio-visual support the meeting halls ensure seamless communication.



Room Accommodation

The Guest Rooms at CSOI Vinay Marg provide comfortable accommodation for visiting dignitaries and senior officials. With round-the-clock security, dedicated protocol support and essential in-room amenities, they ensure a seamless and dignified stay.



Banquet & Dining Areas

The Formal Dining Facilities at CSOI serve as an elegant hosting of official luncheons, diplomatic banquets, and ministerial gatherings. Featuring multi-cuisine menus supported by customisable décor, the venue provides a distinguished ambience for state functions and high-level receptions.



Outdoor Lawns & Spaces

The CSOI Lawns provide an expansive and refined setting for state receptions, cultural evenings, and official celebrations. With landscaped surroundings and professional event arrangements, they are ideally suited for hosting large gatherings in an elegant outdoor ambience.

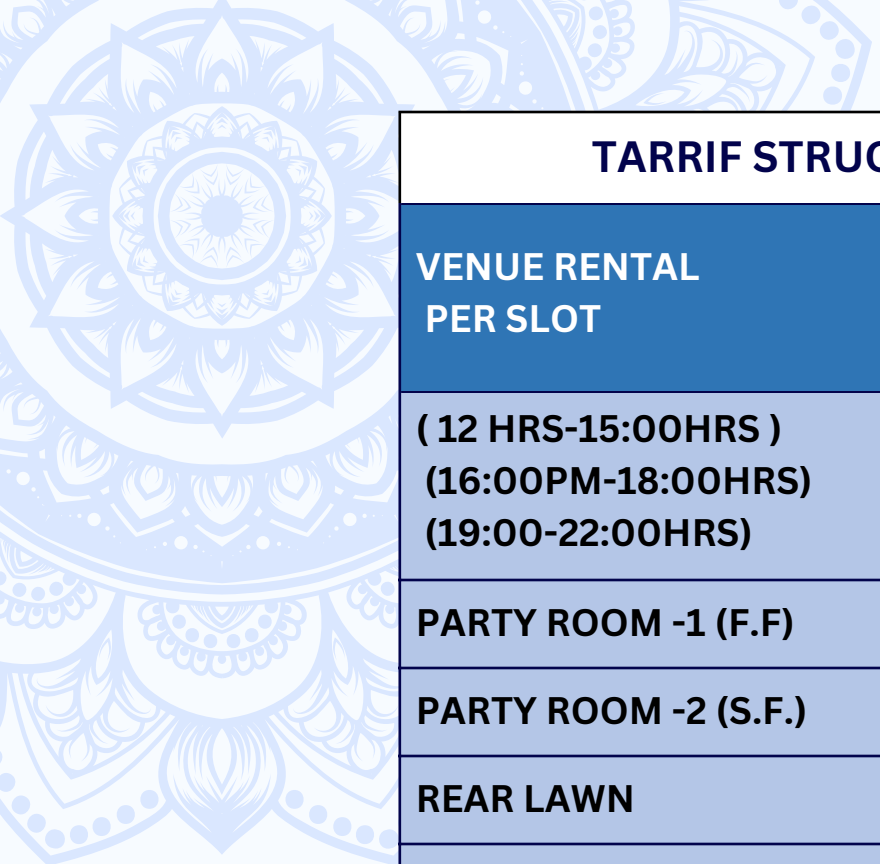


Food & Beverages

CSOI offers a wide range of Food and Beverages menu which can be customised to meet requirements of the ministries/departments at a reasonable price.

Banquet Menu

NAME	CUISINE	RATE
STANDARD VEG INDIAN BANQUET BUFFET	INDIAN	500+ GST
STANDARD VEG INDIAN & CHINESE/ CONTINENTAL BUFFET	ALL CUISNES	550+GST
STANDARD NON-VEG INDINA & MUGHLAI BANQUET BUFFET	INDIAN & MUGHLAI	650+GST
REGULAR NON-VEG INDIAN & CHINESE BANQUET BUFFET	INDIAN & CHINESE	750+GST
PREMIUM NON-VEG INDIAN, CHINESE & CONTINENTAL BANQUET BUFFET	ALL CUISNES	1000+GST
AMT OR PMT TEA		
TEA & COFFEE		50/-
TEA, COFFEE & COOKIES		80/-
TEA, COFFEE, COOKIES & 1 VEG SNACK		165/-
HIGH-TEA (VEG)		
TEA, COFFEE & COOKIES, 2 VEG- SNACKS, 1 SWEET		250/-
HIGH-TEA (NON-VEG)		
TEA, COFFEE & COOKIES, 1 NON-VEG SNACK, 2 VEG SNACKS, 1 SWEET		275/-



TARRIF STRUCTURE FOR PARTY VENUES AT CSOI VINAY MARG

VENUE RENTAL PER SLOT	CAPACITY	RENTAL (EXCL. GST 18%)
(12 HRS-15:00HRS) (16:00PM-18:00HRS) (19:00-22:00HRS)	NO OF PER.	AMT (Rs)
PARTY ROOM -1 (F.F)	100	15000
PARTY ROOM -2 (S.F.)	100	15000
REAR LAWN	450	15000
TERRACE -1 (S.F.)	50	8000
TERRACE -2 (S.F.)	150	8000
DECK - (F.F) NEAR GUEST ROOM	50	3000
RENDEZVOUS-1 (G.F.)	25	4000
RENDEZVOUS-2 (S.F.)	25	4000
ART GALLERY WEEKLY (FOR MEMBER)	NA	3000
ART GALLERY WEEKLY (FOR GUEST)	NA	6000
CONFERENCE ROOM (G.F.)	30	10000
CONFERENCE ROOM (F.F.)	10	3000
AUDITORIUM (PER SLOT)	220	23000
AUDI LOUNGE	100	8000
TARIFF - ROOM ACCOMODATION AT CSOI VINAY MARG		
FOR GUEST	2	3500
FOR MEMBER	2	2500

TARRIF STRUCTURE FOR PARTY VENUES AT CSOI KG MARG

VENUE RENTAL PER SLOT	CAPACITY	RENTAL (EXCL. GST 18%)
(12 HRS-15:00HRS) (16:00PM-18:00HRS) (19:00-22:00HRS)	NO OF PER.	AMT (Rs)
PARIJAT	80	10000
SURYAMUKHI	30	3000
AMALTAS	100	10000
TULIP	80	10000
FRONT LAWN	250	5000
VAATIKA	150	4000
TERRACE	100	2000
CONFERENCE-1 (FOR MEMBERS)	20	10000
CONFERENCE-2 (FOR MEMBERS)	40	15000
CONFERENCE-FULL (FOR MEMBERS)	80	20000
CONFERENCE-1 (FOR MINISTRY)	20	10000
CONFERENCE-2 (FOR MINISTRY)	40	15000
CONFERENCE-FULL (FOR MINISTRY)	80	25000

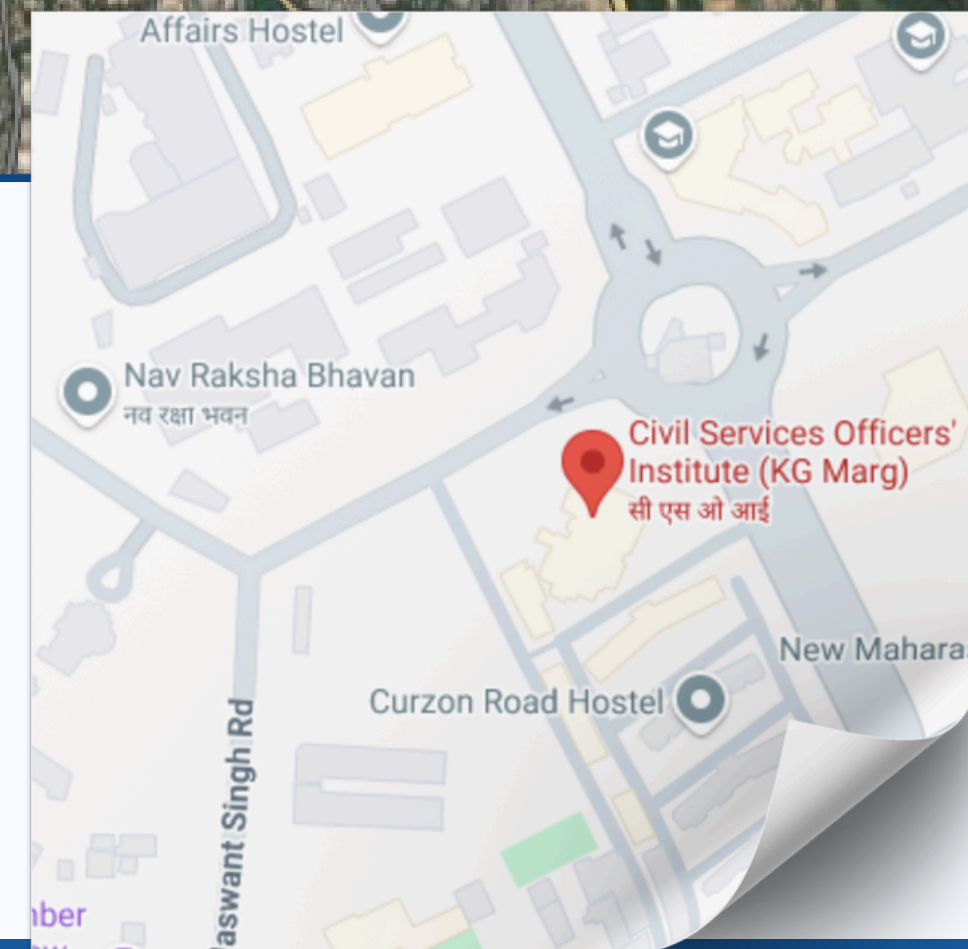
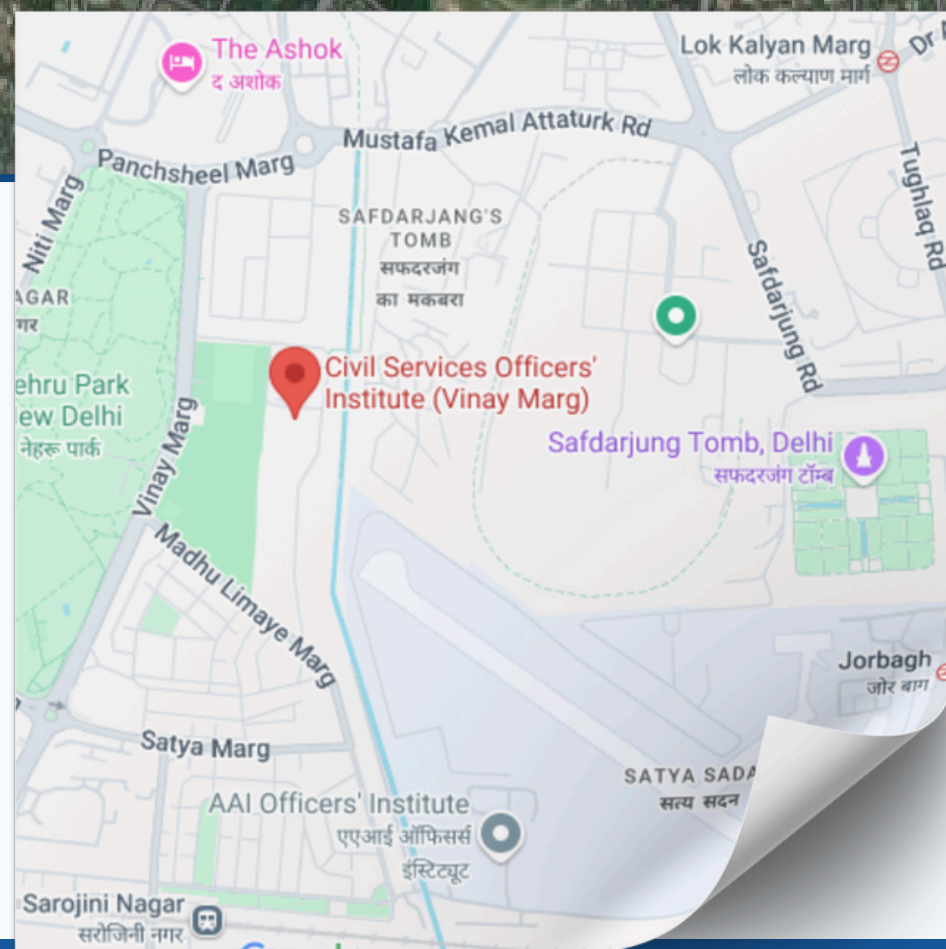
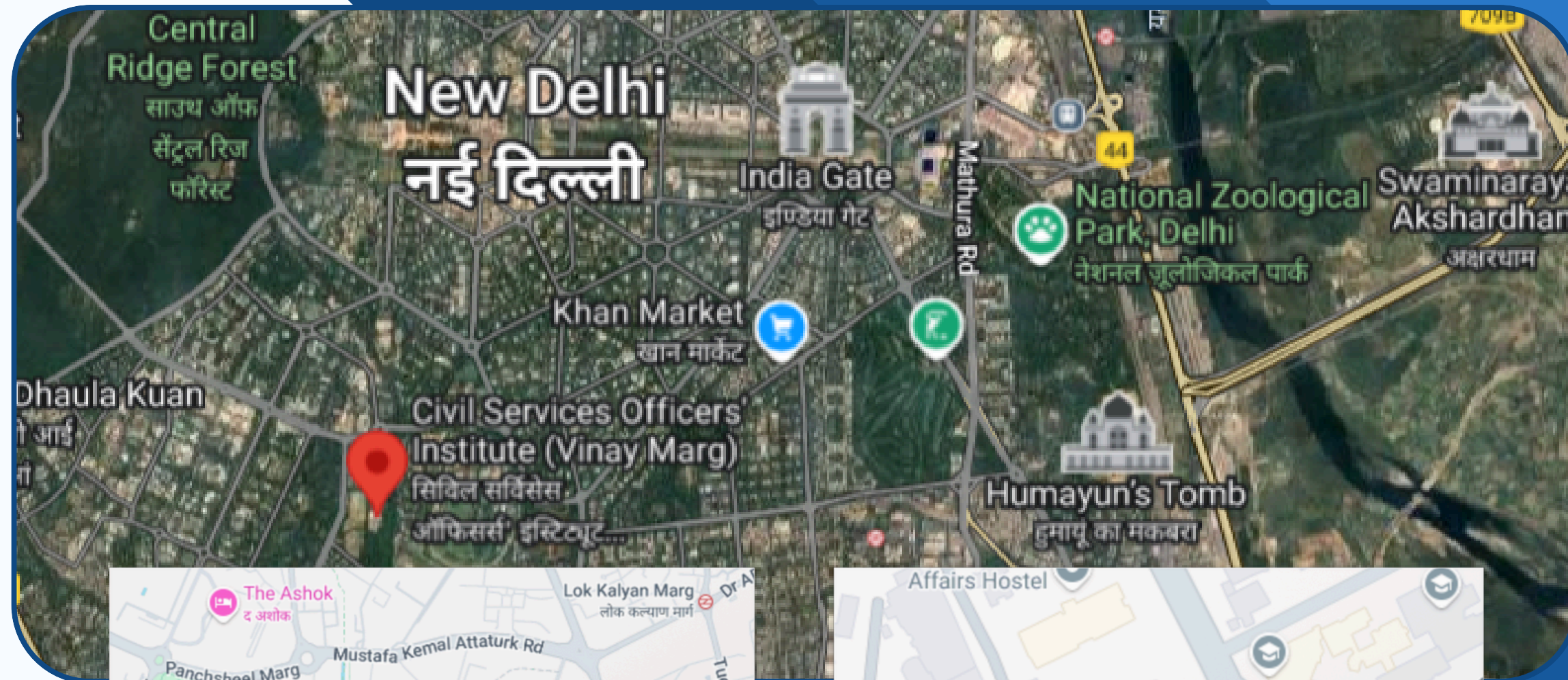


Reachability

CSOI's Vinay Marg and KG Marg facilities can be accessed via Delhi Metro and public transport.

For Vinay Marg, the nearest metro station is Lok Kalyan Marg (Yellow Line), located about 1.3 km away, with easy availability of autos and buses for the last mile connectivity.

The KG Marg facility is conveniently close to Rajiv Chowk Metro Station (Blue and Yellow Lines), just a 7-minute walk. Both locations are well-connected by city bus routes and auto-rickshaws, ensuring seamless travel for members across the city.





**Vinay Marg, Chanakyapuri,
New Delhi - 110021**

Helpdesk No.: 011-26111090, 011-24195300

Mobile: +91 90138 88850

Email: reservations@csoi.in



Col Vijay Yadav (Retd), GM, CSOI
Mobile : +91 96506 95361

**F-116, Multi Story Apartments, KG Marg,
New Delhi-110001**

Helpdesk No.: 011-2338 3438, 011-2338 3572

Mobile: +91 93152 84347

Email: receptionkgmarg@csoi.in

WEBSITE : WWW.CSOI.IN

